

Risk Assessment – Year 6 Open Evening September 2021

To ensure that the event can take place on site, the following measures have been put in place to reduce the risk of Covid-19 transmission.

Hazard	Risk Identified	Current Precautions in Place	Further Information & Actions
1. Establishing a systematic process for reopening of school			
1.1 Building Capacity	Large numbers of visitors on site increases the number of contacts for an individual which increases the risk of transmission	<ul style="list-style-type: none"> Families need to book a session time with a maximum capacity of 50 families per session across 4 sessions Families are asked to bring a maximum of 2 people per booking 	<ul style="list-style-type: none"> Contact details will be collected as part of the booking process to enable any further restrictions to be communicated in advance
1.2 Organization of teaching spaces	Classroom sizes will not allow adequate social distancing	<ul style="list-style-type: none"> The Headteacher's introduction will take place in the hall which will have 200+ seats to enable social distancing and will be well ventilated Classroom areas will be organized to enable social distancing and will follow ventilation guidance 	To balance the need for increased ventilation while maintaining a comfortable temperature, the following measures should also be used as appropriate: <ul style="list-style-type: none"> opening high level windows in preference to low level to reduce draughts increasing the ventilation while spaces are unoccupied providing flexibility to allow additional, suitable indoor clothing
1.3 Planning Movement around the building	Movement around the school risks increases the risk of transmission at busy points	<ul style="list-style-type: none"> Student tours will take place in small groups and will follow different routes to avoid congestion points One-way system implemented where necessary Congestion points are identified and managed accordingly 	
1.4 Face Coverings	Return to school increases the risk of transmission	<ul style="list-style-type: none"> DfE guidance no longer requires the use of face coverings in schools but staff, students and visitors are encouraged to wear these in corridors and communal areas where social distancing cannot be maintained 	<ul style="list-style-type: none"> A small supply of face coverings will be available in school
1.5 Cleaning	Level of cleaning required to prevent spread of infection cannot be met/maintained	<ul style="list-style-type: none"> An enhanced cleaning plan is agreed with premises team and implemented which focusses on frequent touch points. Working hours for cleaning staff amended to enable requirements to be met Adequate supplies of cleaning products secured 	
1.6 Hygiene and handwashing	Staff, students & visitors do not wash their hands regularly and risk the spread of infection	<ul style="list-style-type: none"> All visitors are expected to use the sanitizer stations on entry and as they move around the school Sanitizer stations have been installed at entrances and on corridors Posters and electronic messaging boards reinforce the need to wash hands regularly 	<ul style="list-style-type: none"> Handwashing facilities are maintained in line with increased demand Regular stock checks of hand sanitizer in school and orders completed as necessary. Cleaners are on site throughout the day and will regularly check levels and replace if required.

1.7 Infection transmission within school	Risk of spreading infection	<ul style="list-style-type: none"> • Anyone displaying symptoms must not attend school and should arrange to be tested. • Procedures are in place to deal with any individual displaying symptoms in school. • Visitors are aware of what steps to take if they, or any member of their household, displays symptoms. • PPE is available for any member of staff dealing with a symptomatic individual. This includes: eye protection, disposable mask, apron & gloves 	<ul style="list-style-type: none"> • Communication to parent/carers/students/staff of what to do if they or family members are displaying symptoms – website/posters in school/social media
1.8 Individuals with underlying health issues	Students with underlying health issues may need additional protections in place	<ul style="list-style-type: none"> • The vast majority of the adult population / clinically vulnerable children have received both injections but there is likely to be a small number who have only received one injection or have not yet been vaccinated. Individuals are aware of their vaccination status and are advised to take additional precautions should they feel it is necessary which could include maintaining social distancing where possible and wear a face covering • Unvaccinated adults are advised to maintain social distancing and wear a face covering in areas this is not possible • Pregnant women are advised to seek medical advice regarding any additional measures that can be taken to reduce the risk of transmission 	<ul style="list-style-type: none"> • Families should contact school if there are any specific health issues or concerns and we will seek to minimize risks as much as possible to enable them to attend.