

Dear Parent / Carer

I hope you and your families are well.

In my update last week, I outlined the latest Government guidance on the wider reopening of schools to provide Year 10 & 12 students with some face-to-face support to complement their home learning provision. We have followed the guidance and I would now like to outline the detailed plans for how this can be safely achieved.

Thank you to those who completed the online survey and suggested areas that should be included in the risk assessment. These have all been considered and a detailed plan has been developed which has the safety of staff and students at its core. The principles underpinning the risk assessment are:

- Minimising contact with individuals who are unwell by ensuring those who have symptoms, or who have someone in their household who does, do not attend the school setting
- Cleaning hands more often than usual – washing hands thoroughly for 20 seconds with running water and soap and drying them thoroughly or using hand sanitiser, ensuring all parts of the hand are covered
- Ensuring good respiratory hygiene – promoting the ‘catch it, bin it, kill it’ approach
- Minimising contact and mixing by altering, as much as possible, the environment (such as classroom layout), the timetable (such as staggered starts) and groupings (such as creating ‘bubbles’ that do not mix with others)
- Practising social distancing at all times and avoiding public transport if possible

The full risk assessment can be viewed on our website at <https://www.clrchs.co.uk/wp-content/uploads/2020/06/Cardinal-Langley-COVID19-School-Risk-Assessment-Website.pdf>

The staff are looking forward to welcoming our students back, but the Government guidance only allows us to have a maximum of 25% of students in Years 10 & 12 on site at any one time. This will clearly not be a return to normal but will be an opportunity for students to meet with all of their teachers, receive feedback on the work they have completed so far and go through the assignments that are to be completed before the end of term.

The Government has stated that schools can implement their plans from Monday 15th June at the earliest. The Governing Board are meeting on Wednesday 10th June to approve the final plans and it will only be after this point that I will be able to confirm the start date. I understand that you will want time to consider these plans to make an informed choice about whether you believe it is safe for your son / daughter to return to school. The detail of the plan, and answers to some specific questions I have been asked are below, and I will update you on Thursday with the start date, once this has been agreed by Governors.

In the meantime, our home learning will continue for all year groups and the provision for the children of essential workers will continue as normal.

Thank you for your continued support

Mr A Bridson
Headteacher

School Curriculum:

Year 10 students will be invited into school two form groups at a time.

Week One: 10DEH and 10RM

Week Two: 10EG and 10LM

Week Three: 10ARP and 10RG

Week Four: 10NG and 10MBM

	Monday	Tuesday	Wednesday	Thursday	Friday
9.30-10.55	SAFETY INDUCTION / PASTORAL	OPTION BLOCK A	OPTION BLOCK B	OPTION BLOCK C	Selected cohort for additional sessions
11.00–12.30	ENGLISH	MATHS	RE	SCIENCE	

Year 12 students are being invited in for one-to-one or small group tutorials with their subject teachers. Individual notifications will be sent separately to Year 12 with the dates and times of their tutorials.

What is the purpose of the face-to-face support?

The face-to-face sessions are planned to provide wellbeing support and maximise the effectiveness of the home learning provision. Students will have the opportunity to discuss the work that has already been completed and receive feedback.

Which students will return and when?

There are a total of 204 students in year 10 who are divided into 8 Form Groups. The plan involves inviting 2 of the 8 forms into school each week so that across a 4-week period, all Year 10 students have small group face-to-face support with teachers for each of their subjects. We felt it was important that all Year 10 & 12 students had the opportunity to meet with all their teachers if possible. Year 12 students will be invited into school for one-to-one tutorials with each of their teachers.

If a Year 10 student is already attending school as part of our community provision, they can continue as normal or can join the sessions with the other students in their form class. Due to the 'bubbles' created to prevent the mixing of students, they cannot be in both in a particular week and must choose one or the other.

What will be the timings of the school day?

Start and finish times have been co-ordinated with local secondary schools to minimise the risk of transmission in the community, either on public transport or public areas. Cardinal Langley will be offering the Year 10 & 12 provision from 9.30am to 12.30pm and will consist of two learning sessions in different subjects for Year 10. The first will be 9.30am to 10.55am and the second 11.00am to 12.30pm. Across Monday to Thursday, Year 10 will have a single session with each of their teachers.

What will be the average group size for the Year 10 classes?

There will be approx. 51 students invited in each week that will be divided into between 7 and 11 teaching groups per lesson to significantly reduce the class size and allow for social distancing. The size of each class varies depending on the subject, but by inviting two form classes in at a time, this should mean that the class is approx. a quarter of its usual size.

School Transport:

We want to make it as safe as possible for students to return to school during lockdown and beyond. The school buses will run for those who require them at the new times, but there will be a significantly reduced capacity. Unfortunately, there is likely to be no school crossing patrol and students are asked to cross the road safely at the crossing points along Rochdale Road. We will publish revised information about school bus times on our website when available.

At the moment, in Greater Manchester and nationally, there is a lack of public transport capacity due to social distancing measures and this has led to pressure on the network especially at peak times. Buses will be operating with a significantly reduced capacity. Clearly, to protect people's safety – once capacity is reached, additional passengers will not be permitted to board. [A new guide](#) is available to help people understand how to travel safely when they need to during the coronavirus outbreak in England.

If your child is returning to school from 15th June onwards, please help protect school buses and public transport for those with no alternative and cycle or walk if possible. To get help and advice on cycling and walking, including tips on journey planning, visit <https://tfgm.com/coronavirus/cycling-walking>.

For students who must use public transport, space will be limited due to social distancing and with capacity restraints this may mean pupils won't be able to board all services.

Also, when using public transport, students should keep themselves and others safe by wearing a face covering; keeping your distance; washing your hands regularly and buy tickets online or use mobile apps.

A TfGM iGo card is proof of age ID (needed for child tickets from age 11) and is also a smart card for buying tickets online, see tfgm.com/igo for details.

School premises:

Students are actively encouraged to walk or cycle to school. If a parent wishes to drop off or pick up outside of school, we must stress that the session times are strictly adhered to and social distancing rules of 2 metres are always maintained. Parents are currently not allowed to enter the school building and contact with staff will continue to be via telephone/email. Year 10 & 12 students will not be allowed to enter the premises before 9.15am to ensure the start times of each group are staggered. All students must come through the main student entrance at the front of school.

What do students need to bring with them?

It is important that there is no sharing of equipment and so students are asked to bring with them everything they need for the day. Students may bring a bag (but must keep this with them at all times) as well as exercise books, a pencil case, a bottle of water and a snack if required. The school canteen will not be open to purchase food or drink at this time and water fountains will not be accessible to refill bottles. Also, there will be no breakfast or after school clubs. If possible, students are asked to bring their mobile phones with them to access subject specific apps.

What measures are in place to prevent virus transmission?

The main way to prevent infection is to ensure that no person attends school who has symptoms. Temperature checks will be made on arrival and anyone with a temperature of above 37.8°C, a new persistent cough or who has lost the sense of taste or smell, will not be allowed on the premises.

Hand sanitiser stands have been set up at the main entrances and in each of the teaching rooms being used. Students will be expected to use the sanitiser on the way in and out of school and at the start / end of each session. Students will be reminded of the need for correct hand washing with soap and water after visiting the toilet.

How will social distancing be maintained in school?

On arrival at school, students will go to their dedicated teaching room. Desks are all spaced to ensure social distancing can be maintained and a maximum capacity sign will be displayed on the room door. Students will travel between lessons staggered between 10.55am and 11.00am to avoid any mixing in corridors and will be reminded about the need to maintain social distancing. There will not be an official break timetabled but student toilets will be supervised at lesson changeover. Lunch will not be provided at the start of the wider reopening and students will leave the site at 12.30pm.

There will be three groups of students in school at any one time who will be isolated in 'bubbles'. Provision for essential worker and vulnerable children will continue from 8.20am to 2.30pm each day and will be located in the De La Salle Centre. They will have a different start and finish time to the Year 10 & 12 students on site.

What additional cleaning procedures are in place?

Each classroom will be cleaned thoroughly before use and different rooms will be used for session 1 and 2. Cleaners will be on site to regularly disinfect communal areas and frequently touched surfaces e.g. door handles, hand rails etc. Only specific toilets will be available for staff and students to maintain social distancing and these will be frequently cleaned. A cleaning chart will be displayed to note the time of cleaning and disinfectant wipes available as required. Classrooms not in use will be clearly marked and should not be used. Disinfectant wipes will be available in each classroom.

Will facial coverings be provided?

The latest Government advice states that the wearing of a face covering or face mask in school or other education setting is not recommended. Students may require them on public transport to travel to or from school but then not require them in school. Students will not be provided with face coverings but may wear an appropriate one if they wish.

What will students wear in school?

School uniform items, especially blazers and ties, are not as easy to wash regularly and therefore students would be expected to wear appropriate clothing which could be regularly washed rather than normal school uniform.

What are the expectations of those who are vulnerable?

Parents and students are rightly concerned about the implications of returning to school. School will always follow the latest Government guidance regarding those who are clinically extremely vulnerable, clinically vulnerable or who share a household with anyone in these categories. If you have a medical condition which places you into the clinically extremely vulnerable group, then you are not expected to attend and will continue with home learning. If you have a medical condition which places you at increased risk, but are not included in this group, then it is recommended that you seek advice from your GP. If you have any concerns regarding this, then please contact the school. There is an addendum to our school Safeguarding Policy regarding the current situation which can be found on the school website.

What happens if someone who has been in school develops symptoms?

Anyone with symptoms should not be attending school under any circumstances. If someone who has been in school develops symptoms and tests positive, then all those who have been in contact with them will be advised to self-isolate and given information regarding testing should they develop symptoms. If it is a student that tests positive, then the whole of the year group 'bubble' may need to isolate along with any staff they have been in contact with. If it is a member of staff who tests positive, then those staff who have been in on the same day, along with any students they have been in contact with, will need to isolate. There is an addendum to our school attendance policy regarding the current situation which can be found on the school website.

How can we ensure that students will follow the new requirements?

Secondary age students should be able to understand the need for social distancing and the behaviour that is required. The new rules will be explained, along with an explanation of the reasons behind their introduction. It is expected that occasionally students may need to be reminded about the need for social distancing while they

get used to the new way of working but that the majority of students will quickly adapt. Some students may have difficulty following the social distancing guidelines and, if this is the case, the risk assessment may mean that they need to continue with home learning provision only. Any student who maliciously breaches the social distancing or hygiene rules will be officially excluded and a risk assessment undertaken to determine whether they are safe to engage in face-to-face learning. There is an addendum to our school behaviour policy regarding the current situation which can be found on the school website.

Will visitors be allowed into school?

Only essential visitors will be allowed onto the school site. Any concerns that need to be discussed with a member of staff, needs to be done by telephone or by emailing the school office.

What if a student requires additional support?

We understand that many people have lost friends or family members and we are aware that this will be the case in our community. We would be grateful if you would let us know in advance if this is the case so we can provide appropriate support.

