



Cardinal Langley RC High School

'An Outstanding Catholic School' S48, March 2017

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Headteacher: Mr A Bridson B.Sc. (Hons), MA (Education), NPQH

28th October 2019

Dear Parent/Carer,

As you will be aware, we have a vacancy currently for a parent governor to serve on the governing board of Cardinal Langley RC High School.

Being a governor is an important and responsible role. Governors are the strategic leaders of the school and have a vital role to play in making sure that every child gets the best possible education.

There are four main meetings of the full governing board each year as well as a number of committee meetings with specific delegation and terms of reference. All governors are expected to play an active role.

Members of our school community have a wealth of skills and experience to offer, although an elected governor with a background in legal services, finance, marketing/media or information governance (data protection, etc.) would be a particular asset to the school's governing body.

Whatever the skill or strength, however, we are seeking someone with the will and enthusiasm to help drive our school community forward.

As we have received more than one nomination for the parent governor vacancy, it will be necessary to hold an election. Voting forms are enclosed with this letter along with a brief biography of each nominee.

Voting forms should be returned to the school in a sealed envelope addressed to the Headteacher and marked "Election of Parent Governor". The vote will close at 12:00 Noon on Friday 8th November 2019. Any voting forms received after this time will not be counted.

The results of the election will be publicised on the school website once candidates have been informed.

Yours faithfully,

A Bridson
Headteacher



APPENDIX A

Section 576 of the Education Act 1996 defines a parent as:

- All natural parents, whether they are married or not
- Any person who, although not a natural parent, has parental responsibility for a child or young person
- Any person who, although not a natural parent has care of a child or young person

and

- Has a child on roll at the time of the election

APPENDIX B

CONDUCT IN RELATION TO THE ELECTION PROCESS FOR PARENT GOVERNORS

1. The Headteacher will endeavour to arrange for all parents/carers (i.e. one per person and not one per family) to receive a voting form, including those whose child/ren are absent from school when the ballot papers are issued.
2. Voting papers should be returned to the school in a sealed envelope addressed to the Headteacher and marked "Election of Parent Governor".
3. There will be a period of no less than seven full days between the receipt of the voting paper by the elector and the closing date for the return of the voting paper to the school.
4. If an elector spoils a voting paper, another in exchange for the spoiled voting paper will be given if requested.
5. If a parent/carer reports to the Headteacher that a voting paper has not been received a second copy may be given.
6. The number of voting papers issued and the number returned at each election will be noted in order to monitor participation.
7. Candidates for election will be informed of the date, time and place for the counting of votes. In addition to the presence of candidates there will be not less than one other adult witness.
8. The electoral method will be "first past the post".
9. The Headteacher is responsible for the conduct of the count and will decide upon the validity of dubious or spoilt voting papers. In difficult cases, the Headteacher will seek advice from an officer of the Governor Support Team.
10. In the event of a tie, the votes will be recounted. If the votes are then still equal, the person to be elected will be decided by either the toss of a coin or the drawing of lots.
11. When the count has been completed, successful and unsuccessful candidates will be notified of the results. The result of the election will be recorded and posted on the school website. Parents/carers will be notified of the results through the school's electronic mailing system and in the school newsletter.
12. The contact details of the elected governor/s will be shared with the Governor Support Team and formal letters of appointment issued by them.
13. Voting papers will be retained securely for six months in case the election result is challenged.

APPENDIX C - BIOGRAPHIES

Mr Michael Crutchley

I am a journalist with more than 22 years of experience working in local, regional and national newspapers. For the past five years, I have been group editor of five weekly titles and deputy editor and interim editor on a regional daily paper, producing work in print and digital media. I have recently set up my own PR firm specialising in helping local businesses improve their websites and social media in order to raise their profile. My skills would be beneficial to developing and maintaining Cardinal Langley's online presence and message, highlighting the success of the pupils as well as the vital role the school plays in the community.

Mr Ben Iyere

I am a result-orientated and customer-focused senior real estate and facilities management professional with more than 20 years of NHS, private and public sector experience. As a senior facilities manager, I was responsible for managing and maintaining NHS infrastructures to make sure they are safe for patients, staff and visitors. I directed all facilities management operations, developed standard operating procedures and managed facilities, maintenance (HVAC, electrical, janitorial, landscape, catering, portering, security systems, etc.) and associated contractors, architects and design professionals. Spearheaded site selection, all unique building construction and internal move projects and facilities contracts, liaised with government approval agencies to facilitate processes for entitlements and permits.

I champion best practice and encourage constant innovation while working with other functions to improve services.

Presently, I am a PhD student at the University of Bolton, where I am currently carrying out research which seeks to identify and evaluate how effective knowledge management process could enhance sustainable efficiency in the delivery and practice of healthcare facilities management in hospitals.

Mrs Foyeke Alli-Balogun

I am a mother of four, ranging from four years old to fourteen. Two of my children attend the school.

As a banker, I have in-depth understanding of financial, statutory and strategic responsibilities that come with being a parent governor.

Like all parents, I want the best for my children and I believe that we need to support the school but at times we also need to know the way things are done. I want to make a difference. I have learnt the value of being kind and direct, being accountable for my decision-making as a banker.

PARENT GOVERNOR VOTING PAPERS

Please note: Voting papers have been sent home with your child via their form teacher.

If you have more than one child attending Cardinal Langley, we have sent the voting papers via the child in the younger year group.

Please check that your child has received the election information letter and voting papers and has passed them on to you. If not, please ask them to see their form teacher.